

Frequently Asked Questions (FAQs)

- **Why am I not receiving emails from NJHIMA?**

Check your [AHIMA](#) profile. Confirm the following:

- Email address is correct
- New Jersey is selected as your component state association (CSA)
- Confirm your membership is active

Once your AHIMA profile is updated, any changes will be reflected in NJHIMA's monthly database import. Please note: AHIMA shares an updated database with NJHIMA monthly.

- **Who can I contact at NJHIMA with questions?**

- phone: 609-275-4123
- email: njhima@njha.com

2020 Virtual Annual Meeting FAQs

- **What is the cost to participate in the 2020 Virtual Annual Meeting?**

- Members – FREE but registration is required
- Non-Members - \$10

- **What is the last date to participate in the 2020 Virtual Annual Meeting?**

- September 7, 2020 at 11:30pm

- **How do I register for the 2020 Virtual Annual Meeting?**

- Visit <https://www.njhima.org/>
- **If you are a NJHIMA members and do not remember your AHIMA ID, please contact NJHIMA. Do not setup a prospect account unless you are not a member of NJHIMA.**

- **“Live” Webinars - How do I participate in a “Live” Webinar?**

- First, visit NJHIMA.org and register for the 2020 Virtual Annual Meeting. NJHIMA members participate for free but registration is required. The non-member rate is \$10.
- Once you register, you will receive an email with a link to the Learning Management System.
 - Sign into the Learning Management System, you will find a list of “Live” Webinars as well as Webinars available on demand.
 - You will need to register for each “Live” Webinar you plan to attend. A link to register for each “Live” Webinar can be found under the Webinar

title in the Learning Management System. In addition, NJHIMA sends email notifications to everyone who is registered for the 2020 Virtual Annual Meeting which contains a list of upcoming Webinars as well as link to register.

- All “Live” Webinars will be made available on demand within 24-48 hours.

- **How do I access the e-program?**

- A link to the e-program is located on the [NJHIMA.org](https://www.njhima.org) website in the lower left hand corner of the landing page.

- **“Live” Webinars - I registered for a “Live” Webinar but did not receive CEU credit.**

- Contact NJHIMA
 - phone: 609-275-4123
 - email: njhima@njha.com
- Confirm you are registered for the 2020 Virtual Annual Meeting. If someone shared the link to the “Live” Webinar but you are not registered, you will not automatically earn CEU credit. Contact NJHIMA for details.
- First, confirm you registered for the “Live” Webinar and participated by watching the “Live” webinar.
- For “Live” webinars, allow at least 24-48 hours for CEUs to appear in your profile.

- **Will all “Live” Webinars be available on demand?**

- Yes, if you missed a “Live” Webinar, the Webinar will be available on demand through the Learning Management System.

- **Why did I not receive CEUs for watching an on-demand webinar?**

- Confirm you watch the entire video (100%). If not, repeat the Webinar. Once you watch an on-demand Webinar 100%, CEU credit is automatically applied to your profile.
- Contact NJHIMA if you have any questions.

- **How can I view MY CEU profile?**

- For directions on how to access and view CEUs earned, visit [NJHIMA.org](https://www.njhima.org), under Annual Meeting, click on the image that reads – How to view continuing education credits (CEUs) earned by participating in the Virtual Annual Meeting.